



Annual Board Meeting Minutes

Tuesday June 14, 2016 @ 6:00 PM at 5309 Idlewild Road N.

Board Members Present:

G. Lane, K. Hall, J. Dunn, V. White, A. Wilder, A. Mead

Board Members Absent:

D. White

Guests Present:

T. Hedgepeth, E. Hedgepeth, P. Adkins

I. Opening Items

Call the Meeting to Order

V. White called a meeting of the board of directors of United Community School to order on Tuesday June 14 @ 6:42 PM

Approve Minutes

A. Mead made a motion to approve the meeting minutes for the 5/3/2016 meeting.

A. Wilder seconded the motion.

The board **VOTED** unanimously to approve the motion.

Time Keeper

A. Mead was appointed as time keeper

Public Comments

None

II. Policy Items

- A. T. Hedgepeth talked about the non-compliance letter from the state for not updating the board members email address information in the state database. The non-compliance letter was removed once the contact information was updated. T. Hedgepeth was asked to start sending the DPI newsletters to the board.

III. Finances

- A. The board reviewed the 2015-16 budget. The document projected a \$76,447.14 surplus.
- B. G. Lane made a motion to approve the 2016-17 budget template.
J. Dunn seconded the motion.
The board **VOTED** unanimously to approve the motion.
- C. T. Hedgepeth gave an update on facility construction. He informed the board that the construction was delayed due to the delay in getting all of the paperwork approved by the county. He also informed the board that they may need to consider leasing a modular building for the upcoming school year.
- D. T. Hedgepeth made a recommendation that the board consider establishing a line of credit for the school. K. Hall said the line of credit should cover one month's bills.

- G. Lane made a motion to apply for a line of credit of \$75,000.
J. Dunn seconded the motion.
The board **VOTED** unanimously to approve the motion.
- E. The EC department shared their budget and staffing request for the upcoming school year.
The recommendation was to grant the EC department to hire 2 EC teachers and 1 teacher assistant for the 2016-17 school year.
A. Mead made a motion to accept the EC department's request.
G. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
- F. T. Hedgepeth gave an update on the Kaboom Playground Grant.
- G. B. Hollinder shared information about the upcoming school year's health insurance plan.
- H. T. Hedgepeth recommended the board to consider offering a 401k retirement option to the staff. He introduced a plan that the North Carolina Charter School Association is offering. P. Adkins told tim to look into the 429 state plan.
- I. A. Mead made a motion to approve the 2016 summer school budget.
G. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Staffing

- A. A. Mead made a motion to move into closed session to discuss staffing at 7:47 pm.
J. Dunn seconded the motion.
The board **VOTED** unanimously to approve the motion.
- B. A. Mead made a motion to come out of closed session at 8:32 pm.
J. Dunn seconded the motion.
The board **VOTED** unanimously to approve the motion.
- C. P. Adkins talked about upcoming board trainings. The board agreed to get him on the board meeting schedule.

IV. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 pm.

Respectfully Submitted, V. White